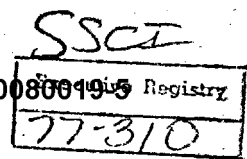


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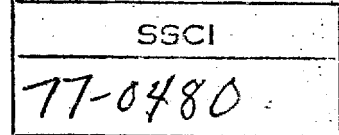
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29 JAN 1977

OLC #77-0247

*Charters/  
Guidelines* of IG Survey



MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Science and Technology  
Deputy Director for Administration  
Inspector General  
General Counsel  
Legislative Counsel  
Assistant to the Director

SUBJECT: Survey of the Directorate of Intelligence:  
Recommendations of the Inspector General

1. The recommendations contained in the IG's December 1976 report on his survey of the Directorate of Intelligence are approved as indicated herein. The action designated for each recommendation should be completed by the responsible official or officials within 90 days or as otherwise indicated.

25X1 2. Recommendation: That the DDI issue a short office-wide notice that highlights the key points of [ ] as well as ensuring that all management levels are familiar with the provisions.

25X1 of [ ] Approved. Special emphasis should be given to those provisions which are of particular significance for activities within the DDI. The notice should be coordinated with the Office of General Counsel.

3. Recommendation: That the DDI work closely with OGC to develop a Directorate policy which provides practical guidelines for its employees relevant to conflict of interest and submission of financial disclosure statements.

Recommendation: That those employees who are involved in the grain estimating project and who are intelligence advisors on the Technical Advisory Committees at Department of Commerce file financial disclosure statements. OGC is currently reviewing

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the conflict of interest regulation and we urge the DDI to work with OGC to develop a Directorate policy which provides practical guidelines for its employees.

There was agreement by the IG and DDI that conflict of interest guidance should be set forth by Agency regulation. The DDI should develop, in consultation with the General Counsel, guidance that will apply Agency-wide, and submit it for approval as an Agency regulation. During the coordination process or as a result of the current OGC review of our conflict of interest regulation, each Directorate should suggest appropriate changes or additions. This action should be completed within 180 days.

4. Recommendation: That a new Agency regulation be issued to delineate the operational imperatives of all contacts with media personnel, and that new policy make clear that the Assistant to the Director is the only proper channel for official contact between columnists and Agency analysts; that analysts should not accept direct calls from columnists; and that social contacts with media personnel be the subject of memoranda for the record.

Approved. The Assistant to the Director  should undertake preparation and coordination of the regulation after review with the IG of the activities and relationships which have been of particular concern. With regard to the last phrase of this recommendation, the regulation should not require any memorandum for the record of social contacts with media personnel unless an effort has been made by such personnel to elicit or discuss non-publicly available information. The Assistant to the Director should obtain the advice and assistance of the General Counsel in the development of this regulation.

5. Recommendation:

Approved.

6. In his report the Inspector General states that on 30 October 1975 the Office of General Counsel ruled that it was illegal to provide information to the Law Enforcement Assistance Administration (LEAA) from the "Dissidence and Terrorism Open Source Literature File" maintained by the CIA Library. The file is unclassified. The basis of the opinion apparently is a section of the Crime Control Act of 1973 which prohibits CIA from providing assistance to LEAA. Because the opinion was issued prior to EO 11905, the IG believes it should be reexamined by the General Counsel. I agree. In addition, the Legislative Counsel should bring this matter to the attention of the new Subcommittee on Charters of the Senate Select Committee on Intelligence if the General Counsel reaffirms his opinion. yes - no more change

7. In his report the Inspector General concluded that FBIS would benefit from guidance under EO 11905 and [ ] which is specifically tailored to its operations. The IG stated that "this would be particularly helpful for field dissemination and [would] much more likely be read than the fine print of a field version of [ ]". The DDS&T and General Counsel should discuss this conclusion with the Inspector General. If the DDS&T and General Counsel agree that any operations of FBIS are not adequately covered by published guidance and that clarification or additional information is necessary, they should undertake preparation of the same.

8. The DDS&T should immediately cease the use of any members of the clergy or news media under contract with JPRS. Their contracts should be terminated in accordance with any applicable notice periods.

9. The IG found that "NPIC's supporting services for mensuration, computer support, reproduction, etc., have been declining in recent years leaving IAS to develop its own resources or to seek this support outside the building [ ]". In addition, the IG found that "IAS is purchasing expensive mensuration equipment despite an extensive facility one floor below" and that "IAS is turning to ODP for computer support and to OL for printing and reproduction services all because of NPIC's apparent inability to meet continuing office needs." The DDI and DDS&T should review these findings with the Inspector General and provide their comments and any proposed solutions within 30 days.

10. Recommendation: That formal procedures be established to insure that prior knowledge of Soviet grain estimates be limited to only those who have a clear need to know; that those individuals be clearly identified; and that anyone having access to this information be briefed and formally acknowledge responsibility for protecting this information.

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Approved. The DDI should develop the recommended procedures, to apply Agencywide, in consultation with the Director of Security.

11. Recommendation:

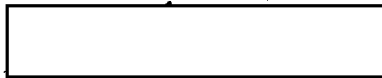


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12. The Inspector General shall monitor the implementation of these recommendations.



E. H. Knoche  
Acting Director of Central Intelligence

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cc: Comptroller

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